

**MINUTES OF THE REGULAR MEETING OF THE SAVANNA CITY COUNCIL, CONDUCTED AT  
7:30 P.M., ON TUESDAY, AUGUST 11, 2009 IN THE COUNCIL CHAMBERS AT 101 MAIN  
STREET SAVANNA, ILLINOIS 61074**

**Invocation** The invocation was given by Mike Wey.

**Call to Order** The meeting was called to order by Mayor Stebbins at 7:30 P.M. Notice of the meeting was delivered to all board members and was posted in accordance with the Open Meetings Act.

**Pledge of Allegiance** Mayor Stebbins led the Pledge of Allegiance

**Roll Call** The Mayor called for member roll call with Ms. Bowman; Mr. Grummitt; Mr. Long, Ms. Hunsaker, Mr. Robinson Mr. Fosdick, Mr. Griswold and Mayor Stebbins present, constituting a quorum. Others Present: City Clerk, Public Works Superintendent, Police Chief, City Comptroller, Mike Miller, News Media and Steve Silberman SVN,

**Absent** Ms. Hansen

**Consideration of the Agenda** The Mayor called for consideration of the agenda. With no additional modifications, Ms. Bowman motioned, seconded by Mr. Grummitt, to approve the agenda, as submitted. The Mayor called for further discussion and a roll call on the motion with all members present voting in favor. The Mayor declared the motion carried and the agenda approved, as submitted.

**Consideration of Previous Minutes** The Mayor called for presentation and consideration of the minutes of the July 28, 2009 regular Council meeting and the previous July 28, 2009 (Distributed by the Clerk at the meeting for review) Executive Session Minutes (the Mayor suggested a minor change to more clarify the minutes) with Mr. Grummitt making a motion, seconded by Ms. Bowman to approve the regular meeting minutes, as submitted and the Executive Session minutes, as modified. The Mayor called for supplementary discussion and a roll call vote on the motion, with all members present voting in favor. The Mayor declared the motion carried and said minutes approved, as submitted and modified.

## **Agenda Items**

**Communications** The Mayor called any communications with no communications presented for consideration.

### **Committee Reports**

- **Contracts and Lease Committee** The Mayor called for presentation and consideration of this report with Committee Chair Mr. Robinson reviewing the minutes of a Committee meeting conducted on July 27, 2009. The Committee met with Mr. Cruse, General Manager Consolidated Grain and Barge Company, negotiated several tentative modifications to the current Consolidated Grain and Barge Agreement agreement, and directed Mr. Lindeman to confer with the City Attorney to amend the current agreement to reflect said tentative modifications, pursuant to further consideration by the Committee.
  - **Mediacom Agreement**. Mr. Robinson, stated the Committee (at said meeting) also reviewed a notice received from Mediacom that an additional charge will be include with our monthly bill to cover the costs of providing a static IP address for 911 services. The Mayor stated the City Attorney has composed a letter of inquiry to Mediacom taking issue with the added charge since the current service agreement does not refer to this additional charge. After discussion, the Mayor called for a motion on the report with Mr. Fosdick making a motion, seconded by Ms. Hunsaker to accept the committee report as presented. The Mayor called for a roll call on the motion with all members present voting in favor. The Mayor declared the motion carried and approved.
- **Skateboard/Snowmobile Committee** The Mayor called for said Committee report with Committee Chair Mr. Fosdick reviewing the minutes of the Committee meeting conducted on August 05, 2009.
  - **Snowmobile trail update**. Mr. Fosdick reported the Committee recommends the City Council to compose a letter of intent to support this venture by implementing the necessary work to allow snowmobiles on certain streets within the cooperate limits of the City and further to negotiate an agreement with the F.A.S.T. Trax Snowmobile Club to provide protection to the deck of the bridges located on the "Bike Trail". Mr. Robinson noted this item will be considered later in the agenda under Correspondence - "Tri-county Economic development Alliance, Inc.

- Bidding Requirements for Skate Board Park Update Mr. Fosdick reported the Committee determined the requirement for bidding the scope of work associated with the proposed skateboard facility has been further ratified and will need to be addressed. Mr. Fosdick further noted, the grant funds have not been received and no specifications have been composed related to this project.
- Mr. Fosdick stated the Committee will defer to the City Council's previous action to receive the grant funds and administer said funds in accordance with the grant stipulations and requirements.

After discussion, the Mayor called for a motion on the report with Mr. Grummitt making a motion to accept the report. As presented. The Mayor called for a roll call vote on the motion with all members voting in favor. The Mayor declared the motion carried and approved.

- Finance Committee The committee with Chair Mr. Fosdick reviewing the activities of the Committee at the meeting conducted 8/11/09.

Hiring Consultant to Look at Quiet Zone – The Committee accepted Mr. Lindeman's report that a meeting with the consultant is scheduled for 6/13/2009 to review various options.

Accounts Receivable, July 2009 – The accepted Ms. Sipe's report that none of the listed invoices has been paid totaling \$5170.15.

12/24/36/48/60 Month Report July, 2009 The Committee accepted a report submitted by the Comptroller, as submitted.

2009/2010 Budget Review The Committee accepted (with questions) this report from the Comptroller, as submitted.

Warrant #4 Review The Committee accepted this report submitted by Ms. Sipe with discussion and clarification developed including a question on the \$44,554.04 payment for refuse disposal with the City Superintendent clarifying, Mr. Griswold questioning the vendor Pioneer Telephone with Comptroller clarifying, and a review of an invoice from Stebbins Appliance and corresponding invoice to Stebbins Appliance reflecting no profit for Stebbins Appliance. After discussion, Mr. Robinson motioned, seconded by Ms. Bowman to recommend to the City Council approve payment of Warrant #4 totaling \$271,525.17. The Mayor called for additional discussion and a roll call on the motion with all members present voting in favor. The Mayor declared the motion carried and said Warrant #4 approved for recommendation to the City Council for payment, as stated.

Request for Funds Radar Units (2), Police Dept. The Committee recommends for purchase said budgeted request for funds not to exceed the budgeted amount of \$2500.00. After review, the Mayor called for a motion on the request with Mr. Fosdick motioning, seconded by Ms. Hunsaker to approve said request for said radar units not to exceed \$2500.00. The Mayor called for further discussion and a roll call on the motion with all members present voting in favor. The Mayor declared the motion carried and approved.

Request for Funds, Fire Coat. The Committee recommends for purchase said budgeted items not to exceed budgeted amount of \$1500.00 After discussion, Mr. Fosdick motioned, seconded by Ms. Bowman to approve said request not to exceed \$1500.00. The Mayor called for additional discussion, and a roll call on the motion with all members present voting in favor. The Mayor declared the motion carried and approved.

Illinois Funds e-pay The Committee by consensus directed the Comptroller to investigate further the potentials of such a system and submit a recommendation to the Committee for further consideration at the next meeting.

Tax Rebate The Committee by consensus deferred this subject to the next Committee meeting with the City Clerk to provide a Carroll County approved Resolution related to this item.

After discussion, the Mayor called for a motion on the Finance Committee report with Mr. Robinson making a motion, seconded by Ms. Bowman to accept the report. As presented. The Mayor called for a roll call vote on the motion with all members voting in favor. The Mayor declared the motion carried and approved.

**WSRSA Committee Report** The Mayor called for presentation and consideration of this report with Committee Chair Mr. Robinson reviewing the minutes of a Committee meeting conducted on July 27, 2009.

**Longmoor Avenue Stimulus Project** The Committee learned no correspondence or funding has been received from the granting agency.

**Superintendent's Report** The Mayor recognized Mr. Lindeman to provide a project update for comments and discussion resulting in the following report:

- ✓ The 149' 4<sup>th</sup> Street wall project is scheduled to start on Monday August 17, 2009
- ✓ A City project located on Glenmoor Avenue is progressing appreciably with a bituminous paving layer remaining to be applied.
- ✓ Numerous new Street name signs have been erected.
- ✓ A sidewalk replacement program will be initiated.

**Fourth Street Wall Project/Contract Award Recommendation - Fehr-Graham & Associates.** The Committee learned the large difference in the engineering estimate of \$73,980.60 to complete a 37' wall project on 4<sup>th</sup> Street and the low submitted bid of \$184,265.00. Ms. Holloway (Fehr-Graham) referred to the bid tabulation line items for providing steel piling and appurtenant labor and hardware items as the source of the differential totaling \$120,900.00. Fehr-Graham recommends the City Council consider replacing the steel pilings with a concrete wall structure with a total wall project cost of \$81,500.00 without paving costs to be covered with MFT funding estimated to cost \$9,950.00. This project is partially funded by a DECO grant for \$79,180.25 with the City match of \$20,000.00 and a total project funding of \$99,180.25. The Engineer further recommends the Council award the contract for in the amount of \$184,265.00 and then executing change orders deducting the sheeting installation and a second change order to include the concrete retaining wall. The Engineers note that the City must initiate a drawdown on the grant funds by the end of the month and further that the low bidder has scheduled to start construction on the proposed project in mid September. The committee deferred further consideration on a recommendation to the Council, to a scheduled meeting of the Committee on August 20, 2009 at 7:30 PM at 101 Main Street, Savanna Illinois. Fehr-Graham will have a structural engineer at this meeting to respond to the design of the proposed concrete wall, as well as other questions related to the proposed project and pursuant to consummating a recommendation to the Council at the August 25, 2009 meeting of the City Council.

After discussion, the Mayor called for a motion on the report with Ms. Bowman making a motion, seconded by Mr. Fosdick to accept the report, as presented. The Mayor called for a roll call vote on the motion with all members voting in favor. The Mayor declared the motion carried and approved.

**Warrant #4** The Mayor called for review and consideration of said warrant totaling \$271,525.17 with the Mayor noting the Finance Committee has recommended payment, as presented. Ms. Bowman motioned, seconded by Mr. Fosdick to approve said warrant for payment. The Mayor called for additional comments and a roll call on the motion with all members present voting in favor. The Mayor declared the motion carried and approved.

#### **Communications**

- **Tri-County Economic Development Alliance, Inc.** The Mayor referred to correspondence received from said agency requesting the City Council compose and post a letter of intent to support the establishment of a snowmobile route through Savanna by implementing the necessary regulatory provisions to allow snowmobiles on certain streets within the cooperate limits of the City and further to negotiate an agreement with the F.A.S.T. Trax Snowmobile Club to provide protection to the deck of the bridges located on the "Bike Trail". After a reading by the City Clerk, the Mayor opened the floor to comments and discussion. After a lengthy discussion, with Mr. Silberman SVN commenting on the elucidation for the request and Mr. Grummitt making a motion, seconded by Mr. Fosdick to approve this request with the Mayor composing and posting said letter of intent. The Mayor called for a roll call on the motion with all members present voting in favor. The Mayor declared the motions carried and approved.

#### **Monthly Reports**

**Financial, Police, Fire, and Public Works** The mayor called for said reports submitted in the packets for consideration, comments or discussion and after limited discussion Mr. Robinson motioned, seconded by Ms. Bowman to approve these reports, as submitted. The Mayor called for a roll call on the motion with all members present voting in favor. The Mayor declared the motions carried and approved.

**Unfinished Business** Mayor called any communications with no communications presented for consideration.

- **Ordinance, Disposal of Municipal Surplus Property** The Mayor called for discussion and second reading of said Proposed Ordinance #1919 with Mr. Robinson making a motion, seconded by Ms. Bowman, to read said proposed Ordinance #1919 by title only and to approve said Ordinance #1919, as presented. The Mayor called for a 2<sup>nd</sup> reading of said ordinance by title only and a roll call with all members present with all members present voting in favor. The Mayor declared the motion carried and approved and the Clerk performed the second reading by title only of said Ordinance .
- **Ordinance, Amending Title 3, Chapter 9, Section 1, Tobacco Regulations.** The Mayor called for discussion and a second reading of said proposed Ordinance. After discussion, Mr. Fosdick motioned, seconded by Mr. Robinson table consideration of this proposed Ordinance for further clarification with the City Attorney. The Mayor called for a roll call on the motion with discussion continuing until all members present ultimately voting in favor, except Mr. Griswold and Mr. Long who voted to oppose the tabling motion. The Mayor declared the motion carried and approved.
- **Ordinance, Title I, Chapter 6, section 9, Rules of Business.** The Mayor called for discussion and a second reading of said proposed Ordinance. After discussion and review, Mr. Fosdick making a motion, seconded by Mr. Robinson, read the proposed ordinance by title only, and approve the proposed Ordinance #1920, as submitted. After discussion, the Mayor called for a roll call on the motion with all members voting in favor. The Mayor declared the motion carried and approved and the Clerk performed the second reading by title only, of said proposed ordinance.
- **Discussion and Possible Action, Draft Policy Use of City Property and Equipment.** The Mayor referred to a submitted document entitled "Use Of City Property" and called for comments and discussion with Ms. Sipe asking for clarification on several components of the proposed policy document. After further supplementary comments Mr. Fosdick asked that this policy document be reviewed and modified by the Mayor and Comptroller, pursuant to further consideration by the City Council. The Council consensus approved this action.

#### **New Business**

- **Visu - Sewer Clean and Seal inc., Pay Request #7** The Mayor referred to a submitted in the packets and asked Mr. Lindeman to review the project with Mr. Lindeman recommending final payment of After review of \$15,000.00. After discussion, it was determined this invoice had been approved in Warrant #4 heretofore approved.
- **Fourth Street Water improvement Project, Award of Bid.** The Mayor called for presentation of this item with Mr. Lindeman recommending tabling this item. The Council approved this action by consensus.
- **Ordinance Amending title 1, Chapter 20, Section 9, Purchases and Services Other Than Bids.** The Mayor called for the first reading of said ordinance amendment with Mr. Fosdick making a motion, seconded by Mr. Robinson to read by title only said proposed ordinance amendment. The Mayor called for a roll call vote on the motion with all members present voting in favor. The Mayor declared the motion carried and approved and the clerk provided a first reading of said proposed ordinance by title only.

**Citizens, Department Heads, and Council Members Comments** The Mayor called for comments with the following results:

- **Mr. Lindeman** announced the Boat Ramp Project has started.  
**Mr. Lindeman** announced 4<sup>th</sup> Street wall project will start next Monday  
**Mr. Lindeman** announced the Glenmoor Avenue project is near completion.
- **Ms. Bowman** reminded all that a Bldg and Pub Prop meeting is scheduled Thursday at 6PM
- **Mr. Moon**, commented a graffiti removal program will be initiated on Main Street soon..

- Mr. Picolotti, Fire Chief commented a check for the Fire Departments involvement in the hurricane has been received and deposited with the City Comptroller
- Ms. Hunsaker Asked about 6<sup>th</sup> Street repairs and was referred to the WSRSA committee
- Asked Mr. Moon to look into a no parking zone on Glenmoor Avenue to accommodate school buses and was referred to the Ordinance committee.

Adjournment With no further agenda business to conduct the Mayor declared the meeting adjourned at 8:47:50

Minutes Composed by Paul Hartman Savanna City Clerk