

MINUTES OF THE REGULAR MEETING OF THE SAVANNA CITY COUNCIL, CONDUCTED AT 7:30 P.M. ON TUESDAY, DECEMBER 14, 2010 IN THE COUNCIL CHAMBERS AT 101 MAIN STREET SAVANNA, ILLINOIS 61074

Call to Order Mayor Stebbins called the meeting to order on said date at 7:30 P.M. Notice of the meeting was delivered to all Council members and posted in accordance with the State of Illinois Open Meetings Act.

Pledge of Allegiance Mayor Stebbins led the Pledge of Allegiance.

Roll Call The Mayor asked for member roll call with Mr. David, Ms. Hunsaker, Mr. Griswold, Mr. Grummitt, Mayor Stebbins, Ms. Haffey, Ms. Hansen, and Mr. Robinson present, constituting a quorum. Other Officials Present: City Attorney, City Clerk, Police Chief, Public Works Director, and City Comptroller. Others present were Mr. Miller and Mr. Shrake from the local news media. Absent – Mr. Long

Consideration of the Agenda The Mayor asked for consideration and discussion of the Council Agenda. After discussion, Mr. Grummitt motioned, seconded by Ms. Haffey, to approve the Agenda, as written. After discussion, the Mayor asked for a voice roll call on the motion, with all members present voting in favor. The Mayor declared the motion passed, carried and said agenda approved by the City Council, as written.

Consideration of the Minutes of the November 23, 2010 Regular Council Meeting The Mayor asked for comments, discussion, modifications, amendments, and consideration of said minutes. After limited discussion, Ms. Hunsaker moved, seconded by Ms. Hansen to approve the minutes, as written. The Mayor asked for additional comments or discussion on the motion and hearing none asked for a voice roll call on said minutes with all members present voting in favor. The Mayor declared the motion carried and said minutes passed, approved and accepted by the City Council.

AGENDA ITEMS

COMMITTEE REPORTS

Hotel/Motel Committee The Mayor asked the Committee Chair Mr. Grummitt to present the activities of a committee meeting conducted on December 08, 2010. Mr. Grummitt reviewed a committee consideration of establishing a Hotel/Motel website with Gary Heide promoting said service for \$4000.00 with \$2000.00 invoiced initially to develop said site for Committee review and consideration with the remainder of the funds to be paid upon Committee approval. Mr. Heide also proposed a \$1500.00 annual site maintenance fee beginning one year after acceptance by the committee. The Committee reviewed and discussed a proposal to develop a Welcome Center at the Train Car Museum, utilizing the adjacent area with the Hotel/Motel Committee eventually accepting the utilities and maintenance cost for the operation of the train car beginning in the next budget year. After discussion, Ms. Haffey

moved, seconded by Ms. Hansen to approve said Committee report, as given. The Mayor asked for additional comments or discussion on the motion and hearing none asked for a voice roll call on said motion. The Mayor declared the motion passed, carried and the Committee report approved by the City Council.

Ordinance and Public Relations & Health Committee *The Mayor asked Committee Chairperson Ms. Haffey to present the activities of the OPRHC meeting held on December 13, 2010. The Committee reviewed and considered the following City Code areas of concern: Outdoor Café regulations – no Committee action initiated, Intergovernmental Agreement with County Health Department – no Committee action initiated, Refuse Collection – no Committee action initiated, Building Permit Fee – no Committee action initiated, Ordinance Defined Nuisance/Vandalism Penalty – referred to City attorney for additional amendments, Sunday Liquor Sales – remove from Committee agenda, Dumpsters regulations – no Committee action initiated, Open Burning – no Committee action initiated, No Parking Median, Parkways or Unimproved areas – no Committee action initiated, Loitering, Review City Attorney Provisions – remove from committee Agenda, Authorized drivers and Motor Vehicle Record Check Policy and Procedures – referred to Mike Moon and other Department heads for composing model provisions. The Committee established a priority listing for completing work on the above referenced action listing, as follows; 1. Dumpster Regulations and Related Amendments, 2. Building Permit Fee and Related Amendments, 3. Parking Regulation – Median, Parkway and Unimproved Surfaces, 4. Burning Regulations and related Amendments, 5. Policy for Authorized City Vehicle Drivers and related amendments. After full discussion, Mr. Griswold moved, seconded by Ms. Hunsaker to approve said Committee report, as given. The Mayor asked for additional comments or discussion on the motion and hearing none asked for a voice roll call on said motion with all members present voting in favor. The Mayor declared the motion passed, carried and the Committee approved by the City Council.*

Finance Committee *The Mayor asked Finance Chairman Mr. Robinson to present the activities of the Finance Committee meeting held on December 14, 2010. The Committee activities presented are as follows:*

EPSY *The Committee reviewed a communication from Sheila Cook (EPSY) that no adverse conditions resulting in overbilling were found, but recommended sending Century Link a copy of the City's Federal Excise Tax Exempt Certification and request removing said tax from billing with the Comptroller noting said action has been initiated.*

Change Order, 4th Street Wall Project *The Committee heard from the PWS that Fehr Graham, Associates have agreed to meet on 12/16/10 with (WSRSA Committee) City Officials for review and clarification of added project costs, prior to final consideration by the City Council. The Committee deferred action on this item to the next meeting of the Finance Committee.*

MSA Professional Services *The Committee reviewed the previously submitted billing and related clarifying documents for flood engineering services provided by said firm and after*

discussion, concluding the invoice is payable with Mr. Robinson moving to pay said firm \$1313.50 in accordance with said service agreement with Mr. Grummitt seconding the motion. The Mayor called for further discussion and hearing none asked for a called roll call on said motion with all members present voting favor. The Mayor declared the motion passed, approved and said invoice payable.

The Committee reviewed and accepted the Accounts receivable, 12, 24,36,48,60 Monthly Report and reviewed the 2010/2011 Budget through November. Numerous questions were presented and resolved by various officials resulting in no alterations in the reports.

The Committee reviewed and recommends to the City Council payment of Warrant #8, as written.

Telecommunications for New Building – Request for Funds The Committee will seek additional information on this matter and will report after said information has been considered. The Mayor declared this action accepted by majority Committee consensus.

Request for Funds, Police Vehicle The Committee heard and accepted a recommendation from the Police Chief to allow a bidding process to purchase a SUV Police Vehicle for the Police Department and after discussion, Mr. Robinson moved, seconded by Ms. Hansen to recommend to the City Council to allow the Police Chief to advertise for bids for said vehicle. The Mayor asked for additional discussion on the motion and hearing none asked for a voice roll call on the motion with all members present voting in favor. The Mayor declared the motion passes, approved and said action approved, as stated.

Demolition of 1125 Chicago Avenue, waive Bidding Process The Committee heard from the Police Chief on a proposal received from Colgan Excavating, LLC to demo and dispose of the burned house at said location. The Committee recommends the Council waive the bidding process and award said contract to said contractor at a cost not to exceed \$5900.00. After discussion, Mr. Robinson moved, seconded by Ms. Hunsaker, to approve said recommendation conditioned on recording the deed for said property and the City's standard specifications for said demo, disposal and site restoration work be included to complete this work. The Mayor called for additional discussion on the motion and hearing none asked for a called roll call on the motion with all members present voting in favor. The Mayor declared the motion passed, carried and said demolition work approved, as recommended.

Request for 1st Drawdown from CDAP Grant Funds for the Sanitary sewer Project, Grant Administration The Committee reviewed and recommends approval of requesting payment of \$4,750.00 for services for a sanitary sewer project invoice #1 and payable to Community Funding & Planning Services. After discussion, Mr. Robinson moved, seconded by Mr. David to approve payment of this invoice, as recommended. The Mayor asked for additional discussion on said motion and hearing none asked for a called roll call on the motion with all members present voting in favor. The Mayor declared the motion passed, carried and said payment approved.

Review of Bid and Recommendation for the Construction of a Pole Building at the PW Department The Committee reviewed and recommends approval of awarding a contract to Jay A. Zickau DBA Zickau Construction Company, Savanna , Illinois for labor to construct a 50'x100' pole building for \$12,995.00 with the total building cost at \$43,443.63 including materials. After discussion, Mr. Robinson moved, seconded by Ms. Hansen to approve said recommendation. The Mayor called for additional discussion and comments and hearing none ask for a called roll call on the motion with all members present voting in favor. The Mayor declared the motion passed, carried and approved.

Request for funds, Vehicle Tires, Public Works Department The Committee heard a request from the Public Works Superintendent to purchase snow tires for the new Ford truck at a cost of \$202.00 per tire for 6 tires. The Committee recommends approval of this purchase payable from Street Department vehicle maintenance. After discussion, Mr. Robinson moved to approve said recommendation, as stated, seconded by Mr. Grummitt. The Mayor asked for additional discussion on the motion and hearing none asked for a called roll call on said motion with all members present voting in favor. The Mayor declared the motion passed, carried and said tire purchase approved.

Performance Bonus The Committee after discussion considered performance bonuses for all full time employees resulting in a recommendation to the City Council to approve bonuses for 24 full time employees in the amount of \$175.00 each before taxes and bonuses of \$50.00 before taxes for the two newest employees recently hired for the PW Department, all totaling \$4300.00. Mr. Robinson moved, seconded by Hunsaker to approve this recommendation as stated herein. The Mayor asked for additional discussion and hearing none asked for a called roll call on said motion with all members present voting in favor. The Mayor declared the motion passed, carried and performance bonuses are approved, as stated. The Mayor commented said bonuses shall be processed to each employee in accordance with City Code 1-23-5(c) 2 and further asked the Ordinance, Public Relations/Health Committee to consider additional code regulatory provisions to cover this specific bonus situation.

After final discussion, the Mayor called for a motion to accept the Finance Committee meeting report with Ms. Hansen moving, seconded by Mr. David to accept said Committee report, as submitted. The Mayor called for a voice roll call on the motion with all members present voting in favor. The Mayor declared the motion passed, carried and said report accepted, as presented.

WARRANT #8

The Mayor asked for consideration and discussion of said warrant distributed around the table and totaling \$197,095.77 including \$120,001.03 for invoices, \$7,197.44 for flood Victims, and \$69,897.30 for payroll. After questions and clarifying discussion, Mr. Robinson moved, seconded by Ms. Haffey, to approve Warrant #8, as presented. The Mayor responded to questions from Mr. Grummitt regarding clothing allowance for office personnel. After discussion on specific warrant items, the Mayor asked for a called roll call on the motion with

all members present voting in favor. The Mayor declared the motion passed, carried and Warrant #8 approved for payment.

COMMUNICATIONS

Communications Carroll County 4-H Federation The Mayor referred to a notification from said federation asking for suggestions of community service projects to serve Savanna. The Mayor suggested any ideas can be delivered to the City Office for this purpose.

BIDS

Bid Award of a 50 ft. Wide by 100 ft. Long Metal Pole Building The Mayor noted this item considered and approved under finance Committee report.

MONTHLY REPORTS

Financial, Police, Fire, Public Works, for November 2010 The Mayor referred to said reports included in the packets and after no discussion, Mr. Robinson moved, seconded by Ms. Haffey to approve said reports, as written. The Mayor asked for questions and hearing none asked for a voice roll call on the motion with all members present voting in favor. The Mayor declared the motion carried, passed and said reports approved.

UNFINISHED BUSINESS

Ordinance, Abatement of Taxes 2004A and 2004B The Mayor asked for consideration and discussion on abating said TIF bonds 2004A (\$775,000.00) and 2004A TIF bonds (\$580,000.00) taxes levied for the year 2010 so the taxes for said bonds is zero dollars. After discussion, Mr. Robinson moved, seconded by Ms. Hansen, to read said ordinances by title only and approve Ordinance #1959 (2004A) and Ordinance #1960 (2004B). The Mayor asked for questions and hearing none asked for a voice roll call on the motion with all members present voting in favor. The Mayor read said ordinances by title only and declared the motion carried, passed and said Ordinances adopted.

Ordinance Annual Tax Levy The Mayor asked for consideration and comments on a proposed Annual Tax Levy covering the period May 1, 2010 to April 30, 2011 totaling \$503,980.00. After discussion and clarification, Mr. Robinson moved, seconded by Ms. Hunsaker to read by title only and approve Ordinance #1961. The Mayor asked for questions and hearing none asked for a voice roll call on the motion with all members present voting in favor. The Mayor declared the motion carried, passed and said Ordinance #1961 adopted.

NEW BUSINESS

2010 Financial Report, Auditors Notes The Mayor asked for consideration of said documents distributed in the packets. After related comments and questions were clarified Mr. Robinson

moved, seconded by Ms. Hansen, to accept this report , as submitted. The Mayor asked for questions called for a voice roll call on said motion with all members present voting in favor. The Mayor declared said motion passed, carried and said audit noted report accepted, as presented.

2008 and 2009 Motor Fuel Tax Fund Audit The Mayor asked for consideration of said document distributed in the packets. After related comments and questions were clarified, Mr. David moved, seconded by Ms. Haffey to accept this audit report, as presented. The Mayor called for questions and hearing none called for a voice roll call on said motion with all members present voting in favor. The Mayor asked for questions and hearing none asked for a voice roll call on the motion with all members present voting in favor. The Mayor declared the motion carried, passed and said audit report approved , as presented.

CITIZENS, COUNCIL MEMBERS

The Mayor asked for comments from the audience and hearing none asked for comments from the appointed and elected officials.

Police Chief Mr. Moon was recognized from the Appointed Officials Table and commented on the location the fights included in his departmental report in response to a question from the Mayor.

Mr. Robinson was recognized from the Elected Officials Table and commented a WSRSA Committee meeting is scheduled for Thursday, December 16, 2010 at 1:30 PM.

Ms. David and Ms. Hunsaker was recognized from the Elected Officials Table and commented on the quick and timely response by emergency personnel to assist in family needs.

The Mayor commented on a recent discussion with Senator Jacobs and Representative Sacia on the subject of prevailing wage requirements and on December 08, 2010 he received an e-mail that the City of Savanna is included in the National Flood Insurance Program as of 12/08/2010.

The Mayor reminded everyone tomorrow night the school board is having a meeting and the 1% sales tax is on their agenda and a meeting with Senator Jacobs with school officials was inconclusive and after talking with Palatine Oil again reiterated they will object to even a ¼-cent sales tax increase.

Irv Shrake asked if the Council meeting scheduled for December 28, 2010 would be canceled with the Mayor responding that said meeting will be conducted.

ADJOURNMENT *With no further agenda items for consideration, the Mayor declared the meeting adjourned at approximately 8:31:32 P.M.*

Minutes Composed by Paul Hartman, City Clerk