

MINUTES OF THE REGULAR MEETING OF THE SAVANNA CITY COUNCIL, CONDUCTED AT 7:30 P.M., ON TUESDAY, AUGUST 10, 2010 IN THE COUNCIL CHAMBERS AT 101 MAIN STREET SAVANNA, ILLINOIS 61074

Call to Order Mayor Stebbins called the meeting to order on said date at 7:30 P.M. Notice of the meeting was delivered to all board members and posted in accordance with the State of Illinois Open Meetings Act.

Pledge of Allegiance Mayor Stebbins led the Pledge of Allegiance.

Roll Call The Mayor called for member roll call with Ms. Haffey, Ms. Hunsaker, Mr. Robinson, Mr. Long, Mr. Grummitt, Ms. Hansen, Mr. Griswold Present, WITH Mr. Fosdick absent constituting a quorum. Other Officials Present: City Attorney, City Clerk, Fire Chief, Police Chief, City Comptroller, Public Works Director and a small audience including Mr. Miller, and Mr. Shrake from the local news media.

Consideration of the Agenda The Mayor called for consideration and discussion of the Council Agenda adding (at the end before adjournment), an Executive Session in accordance with 5/ILCS 120/2C-(5)Purchase or Lease Property and (11)Probable or Imminent Litigation. After discussion, Mr. Robinson moved, seconded by Ms. Hansen to approve the agenda, as modified. The Mayor called for further discussion on the motion and hearing none called for a voice roll call on the motion, with all members present voting in favor. The Mayor declared the motion carried and said agenda approved, as modified.

Consideration of the Minutes of the July 13, 2010, Regular and Executive Session Council Meeting The Mayor called for comments,

modifications, amendments, and consideration of said minutes and noted, in the regular meeting under Citizens, Department Heads , and City Council Members comments by Mayor Stebbins requesting amending the last sentence by removing the word "formal" and under Citizens, Department Heads , and City Council Members comments Mr. Robinson remove the name "Long" in the first sentence. After discussion, Mr. Grummitt moved, seconded by Ms. Haffey, to approve said minutes, as corrected. The Mayor called for a voice roll call on the motion with all members present voting in favor. The Mayor declared the motion carried and said minutes approved, as corrected.

AGENDA ITEMS

COMMITTEE REPORTS

Building and Property Committee The Mayor called for a Committee report from Chairperson Mr. Long on the Committee activities considered at the August 09, 2010, Committee meeting. Mr. Long presented a verbal report with minutes to follow of the only agenda activity considered at this meeting and recommended the City Council approve action to accept a water cooler on behalf of the Savanna Train Car Museum with installation measures to be further considered by the Council at a future meeting. After discussion and review, Mr. Long motioned, seconded by Ms. Haffey to accept said water cooler and report, as submitted with all members present voting in favor by voice roll call.

Ordinance Committee The Mayor called for a Committee activity report from Committee Chair Ms. Haffey on a meeting conducted on August 09, 2010. Ms. Haffey presented a verbal report with minutes to follow and recommends the following actions:

> Intergovernmental Agreement with County Health Department for Property Inspection - Mayor Stebbins will instruct the City Attorney to draft a request to enter into said agreement

> Review of Current Refuse Ordinance - Mayor Stebbins will instruct the City Attorney to review current regulations and rewrite the regulations to reference current agreement with Moring Disposal

including current practices for Committee review, pursuant to submitting the final draft to the City Council.

> Install a No Parking/Loading sign in front of the Savanna Church at 130 Third Street. After discussion, Ms. Haffey moved seconded by Mr. Grummit to have the city Attorney put this recommendation in Ordinance form with all members present voting in favor.

> Add language to (1-23-23) the Employment Policy that the Mayor will conduct annual performance review for department heads and department heads conduct ~~annual~~ employee annual review, Also delete the following language from same section "and shall be provided to each department head and then submitted to the Personnel committee for approval or modification.

> Temporary water metering fee Schedule 7 (D) amend to reflect a minimum of \$78.00 for up to 40,000 gallons and delete language regarding 2" to 4" meters.

> Resident of Illinois - employees - add language that the employee must hold a valid Illinois Driver's license or obtain a valid license within one year

> The following considerations were tabled to the next meeting

1. Building Permit Fees (After County Meeting on August 18)
2. Nuisance/Vandalism (Waiting on City Attorney)
3. Sunday Liquor Sales (would like comments from Jack Fosdick who brought it to the City Council)
4. Dumpster regulations, length of time/placement on property
5. Skateboard Park regulations (discuss with Skate Board Park committee)
6. Open Burning (check with other cities, alternative options/equipment yard waste)
7. No Parking on Median, Parkway, Unimproved surfaces or Yard areas.

After discussion and review, Ms. Haffey Mr. Robinson motioned, seconded by Mr. Grummitt Ms. Hansen to accept this report with all members present voting in favor by voice roll call. Ms. Haffey noted the next meeting is scheduled for September 27, 2010

Finance Committee The Mayor called for a Committee report from acting Chairperson Mr. Robinson presenting a report on Committee activities considered at the August 10, 2010 Committee meeting. Mr. Robinson reviewed the activities of the Committee meeting commenting the Committee recommends approval of Warrant #4 & made a motion, seconded by Mr. Grummitt Ms. Hansen, to waive the bidding requirements and allow funding not to exceed \$14,421.00 from the Police Dept. DUI Equipment Fund (36-49400) and to award the purchase to Watch Guard Co. for said amount for three (3) video camera for the Police Department. After discussion, the Mayor called for a called roll call on the motion with all members present voting in favor. Mr. Robinson reviewed a request for grant funds for the City's facility Plan and Capital Improvement Plan Project covering engineering services in the amount of \$14,247.10 for Willett, Hoffmann & Associates for costs associated with the preparation of the Facility Plan. Mr. Robinson commented that after this payment the total funds remaining for this project are \$48,252.90. After review and discussion Mr. Robinson motioned, seconded by Mr. Grummitt to approved this funding request. After additional discussion, the Mayor called for a called roll call on the motion with all members present voting in favor. The Mayor declared the motion carried and said purchase approved. After presentation of the Finance Committee reports, Hansen motioned , seconded by Mr. Grummitt to accept this report as discussed and written above with all members present voting in favor. The Mayor declared the report accepted and approved.

WARRANT #4

The Mayor called for consideration and discussion of said warrant distributed in the packets and totaling \$280,648.25, including \$81,189.5 89 payroll. Mr. Long asked if the ~~flood funding~~ storm damage included in this warrant would be refunded with response that

the most of the invoice is covered by insurance. After further discussion, Ms. Hansen moved, seconded by Mr. Grummitt to approve payment of said warrant, in said amount. The Mayor called for additional discussion on the motion and hearing none called for a called roll call on the motion with all members present voting in favor. The Mayor declared said motion carried and said Warrant #4 approved for payment, as presented.

COMMUNICATIONS The Mayor called for any communications with none submitted for consideration.

APPOINTMENTS

Citizens Advisory Committee For flood Victims Donation, Savanna Vision Network The Mayor commented on a recent donation of funds to the City of Savanna to be distributed to area flood victims and recommended an advisory committee be formed to provide guidelines for distributing said funds. Said Committee will report to the Finance Committee with a viable funding distribution policy. Members of the Savanna Vision Network Chairman Mr. William Scott, Mr. Mike Wey, Mr. Paul Hartman and Kathryn Callaghan was recommended for appointment by the Mayor. After discussion, Mr. Robinson motioned, seconded by Mr. Grummitt to ratify this appointment recommendation. After discussion, the Mayor called for a voice roll call on the motion with all members present voting in favor. The Mayor declared the motion carried and said advisory committee established and membership approved, as stated hereinabove.

MONTHLY REPORTS

Financial, Police Fire and Public Works The Mayor called for consideration of said reports with Mr. Robinson making a motion, seconded by Ms. Haffey, to approve said reports, as presented. The Mayor called for discussion on the motion and hearing none called for a voice roll call on the motion with all members present voting in favor. The Mayor declared said reports accepted, as presented.

UNFINISHED BUSINESS

Pinnacle Water Tank Maintenance Agreement The Mayor called for discussion and consideration of this agreement. The City Attorney advised the Council all suggested modifications have been accepted by the service provider and recommended awarding this contract agreement to Utility Service Co. Inc. Mr. Griswold commented on the removal of antennas etc. requirements with the PWD Superintendent providing clarification. After discussion, Mr. Robinson motioned, seconded by Ms. Hansen to approve the Attorney recommendation for said purpose. The Mayor called for called roll call on the motion with all members present voting in favor. The Mayor declared this motion carried, accepted and approved and said agreement awarded.

Ordinance, Amending Enterprise Zone, Wahl clipper Corp. and Brackemyer The Mayor called for consideration of Proposed Ordinance #1952, amending Ordinance 13-90 and subsequent amendments by amending said legal description to adding territory totaling 11.25 acres, as described, to the Whiteside county Enterprise Zone. After discussion, Mr. Robinson motioned, seconded by Ms. Hansen Hunsaker to read said proposed ordinance by title only and approve said proposed Ordinance #1952, as presented. The Mayor called for supplemental discussion and hearing none called for a voice roll call on the motion with all members present voting in favor. The Mayor declared the motion carried and Ordinance #1952 adopted and approved.

NEW BUSINESS

Scott Sullivan, Accounts Receivable Invoice The Mayor called upon Mr. Sullivan to present his comments on an invoice (\$1564.87 not including ~~\$23.83~~ \$47.30 penalties) for building, plumbing mechanical, electrical and energy code review by BF Technical Code Services, Inc. related to a building project to add to the Super 8 structure. Mr.

Scott Sullivan noted he has hired an architect to provide plans and specification for the his proposed project and asked for clarification on the need for the reviews initiated by the City, since this work is covered by his architect. The Mayor called upon the Building official to respond to this question of clarification with Mr. Lindeman noting recent state legislation has been passed requiring these reviews. Mr. Sullivan asked why he was not made aware of this review cost with Mr. Lindeman commenting he had discussed this with Mr. Sullivan and he was aware of the provision to provide this service and the cost is borne by the applicant. After discussion, no action was initiated by the city Council.

Haunted Forest Committee, Merle Long the Mayor called upon Mr. Long, representing the Train Car Museum Haunted forest committee. Mr. Long reviewed the activities of the Haunted Forest committee and asked the Council to consider modifying the land use agreement to include a 90 day term to allow for maintenance operations on the site and clean-up work after the event conclusion and further asked to modify by extending the land use agreement to provide for a five year term. ~~and to consider adding the event to the city insurance with the Train Car Museum Board agreeing to pay the cost of a rider policy for this purpose.~~ After discussion the Council agreed to adding these modifications to the land use agreement, pursuant to further consideration of the final Land Use Agreement.

Carol Gloor, Water service N. Main Street The Mayor called upon Ms. Gloor to Council to address the Council on this agenda item. Ms. Gloor provided a historical review of the conditions related to properties located on the extreme north city limits and commented on an active agreement regarding the continuation of water service to certain associated properties and requested a response to her request to proceed with plans to build on the properties believed to be in question with water service provided in accordance with said agreement. The Mayor deferred this response to the City Attorney who requested a meeting with Ms. Gloor and others be initiated to resolve any issues outstanding. The Council by majority consensus approved this action

CITIZENS, DEPARTMENT HEADS, AND COUNCIL MEMBERS COMMENTS

The Mayor called for public comments with the following results:

Mr. Grummitt The Mayor recognized Mr. Grummitt from the elected officials table who noted a Hotel/Motel Committee will convene on August 11, 2010 at 7PM and invited all to attend.

The Mayor declared a five minute recess, prior to consideration of a proposed executive session

Executive Session in accordance with 5/ILCS 120/2C(11)-Probable or Imminent Litigation and 120/2C (5) - Purchase or Lease of Land

The City Council entered closed session at 8:07 PM to discuss the referenced items in accordance with the Illinois Open Meetings Act following an approval motion made by Mr. Robinson and seconded by Mr. Long. The voice roll call vote carried unanimously. The Board exited closed session at 8:48 PM and reconvened to open session following approval of a motion by Mr. Robinson and seconded by Ms. ~~Hansensaker Hansen~~. The voice Vote carried unanimously.

ADJOURNMENT With no further agenda items for consideration, the Mayor declared the meeting adjourned at approximately 8:49 Pm P.M.

Minutes Composed by Paul Hartman, Savanna City Clerk