

**MINUTES OF THE REGULAR MEETING OF THE SAVANNA CITY COUNCIL, CONDUCTED AT 7:30 P.M. ON TUESDAY, JUNE 28, 2011 IN THE COUNCIL CHAMBERS AT 333 CHICAGO AVENUE SAVANNA, ILLINOIS 61074**

**Call to Order** Mayor Stebbins called the meeting to order on June 28, 2011 at 7:30 P.M. Notice of the meeting was delivered to all Council members and posted in accordance with the State of Illinois Open Meetings Act.

**Pledge of Allegiance** Mayor Stebbins led the Pledge of Allegiance.

**Roll Call** The Mayor asked for member roll call with Mr. David, Ms. Hunsaker, Mr. Grummitt, Mayor Stebbins, Ms. Haffey, Mr. Griswold, Ms. Hansen and Mr. Robinson present, constituting a quorum. Absent – Mr. Long. Other Officials Present: City Attorney, City Clerk, Police Chief, City Comptroller and in the audience Mr. Mike Miller, Mr. Walter Shrake from the local news media w/others Ms. Sara Sorensen – 114 Madison Street and Mr. Tom Carr – 423 Murray Street.

**Consideration of the Agenda** The Mayor asked for consideration and discussion of the Council Agenda and with no modifications, Ms. Hansen moved, seconded by Ms. Haffey to approve the agenda, as written. The Mayor asked for further discussion or questions on the motion and hearing none asked for a voice roll call on the motion, with all members present voting in favor. The Mayor declared the motion passed, carried and approved, as written.

**Consideration of the Minutes of the June 14, 2011 Regular Council Meeting** The Mayor asked for comments, discussion, modifications, or amendments on said minutes. The Council by majority consensus of the members present dispensed with the reading of said minutes. After discussion, the Mayor asked for consideration of said minutes with Ms. Haffey moving, seconded by Ms. Hunsaker, to approve said minutes, as presented. The Mayor asked for supplemental comments or discussion on the motion and hearing none asked for a voice roll call on the motion with all members present voting in favor. The Mayor declared the motion carried and said minutes approved and accepted, as presented.

## **COMMITTEE REPORTS**

**Personnel/Safety Committee** The Mayor asked Committee Chair Ms. Hansen to review the actions of said Committee discussed at a Committee meeting conducted on June 23, 2011. Ms. Hansen commented on a Committee review and clarification of departmental reports covering October 2010 through May 2011, commented on an advisory report from the Police Chief with the Committee after discussion recommending replacing a police officer that recently resigned with employment for the new officer beginning August 1, 2011 at an hourly salary of \$16.00 and identified the recommended new employee as Mr. Mark Skorup, the Committee also reviewed a proposal from the Police Chief to change the work hours for police officers from the current 8 hour a day to 12 hour days. The Committee postponed initiating positive action on this proposal and asked the Police Chief to produce additional clarifying information for Committee review , the Committee also discussed a combined department head request to initiate Committee review of the current personnel regulatory provisions and consider amending specific provisions of said regulations to mirror those regulations provided to public works employees in their union contract and secondly consider establishing guidelines for department head pay for compensatory time for hours in excess of their regular work week and further requested the Committee provide clarification of regulating provisions with regard to hiring practices for the Public Works and Administrative Departments. The Committee Chair announced she will be resigning from her Council seat with her last meeting effective June 28, 2011 (to be considered later in the agenda) and a date of July 21, 2011 was set by the Committee for the next Committee meeting. After discussion, the Mayor asked for additional discussion on said report and hearing none asked for consideration of said report with Mr. Grummitt moving, seconded by Ms. Haffey, to accept said report, as presented. The Mayor asked for a voice roll call on the motion with all members present voting in favor. The Mayor declared the motion passed, carried and said report accepted, as presented.

**Police Department, Police Officer 1, New Hire** The Mayor asked for consideration of this request and with no additional discussion, Ms. Hansen moved, seconded by Mr. Robinson to accept the recommendation of the Personnel/Safety Committee, as hereinabove stipulated. The Mayor asked for supplemental discussion on the motion and hearing none asked for a called roll call with Mr. David, Ms. Hunsaker, Mr. Grummitt, Ms. Haffey, Mr. Griswold, Ms. Hansen and Mr. Robinson voting in favor. The Mayor declared said motion passed, carried and said Committee recommendation approved, as presented above.

**Contracts and Leases Committee** The Mayor asked Committee Chair Griswold to review the activities of said Committee at a meeting conducted on June 28, 2011. Mr. Griswold commented on a Facilities Space Lease Agreement with the West Carroll Community Unit School District with the Committee recommending on a 2 to 1 vote to recommend to the City Council to reduce the fee from \$600.00 to \$1.00 with Mr. Griswold voting no on the motion. After discussion, the Mayor asked for consideration of this report with Ms. Hansen moving, seconded by Mr. Robinson to accept said committee report, as presented. The Mayor asked for a voice roll call on the motion with all members present voting in favor. The Mayor declared the motion passed, carried and said report accepted, as presented.

Discussion continued on the lease fee with a motion resulting to amend the lease agreement to reduce the fee from \$600.00 to \$1.00 with the Mayor noting the motion is out of order, since the matter is not on the agenda and asked the City Attorney to compose related documents for consideration at the next regular meeting of the City Council.

#### **WARRANT #2A**

**Additional Bills Totaling \$46,598.76** The Mayor asked for consideration of said warrant for work on City Hall construction and briefed the Council on the need for a super majority vote on said warrant, since all expenditures pass through the Finance Committee, pursuant to consideration by the City Council. After discussion, Mr. Robinson moved, seconded by Ms. Haffey to approve said warrant, as presented. The Mayor asked for addition discussion on said motion and hearing none asked for a called roll call on the motion with Mr. David, Ms. Hunsaker, Mr. Grummitt, Ms. Haffey, Mr. Griswold, Ms. Hansen and Mr. Robinson voting for said motion. The Mayor declared the motion passed, carried and said warrant approved for payment.

#### **COMMUNICATIONS**

**Letter of Resignation** The Mayor referred to correspondence previously distributed in the Council packets from Ms. Hansen submitting her resignation as Ward II Alderperson effective July 1, 2011. After comments and discussion, Mr. Robinson motioned, seconded by Mr. Grummitt, to accept said resignation, as presented. The Mayor asked for a voice roll call on the motion with all members voting in favor. The Mayor declared the motion passed, carried and accepted, as presented and asked the City Attorney to prepare the appropriate document declaring said position vacated.

#### **UNFINISHED BUSINESS**

**Ordinances, Authorizing Zoning Variations To Reduce Front Yard Setback From 20 Feet to Zero Feet, Kurt and Lue Ann Dreger and Carol L. and John F. Gloor – N. Main Street** The Mayor asked for consideration of said proposed Ordinances granting said zoning variations and recognized the City Attorney, who advised that the City Council should not consider passing said Ordinances until an agreement related to water services to said properties are consummated by all parties. After discussion, Mr. Robinson motioned, seconded by Ms. Hansen to accept the Attorney's advice and table consideration of this item the next regular meeting Of the City council. The Mayor asked for supplemental discussion or comments and hearing none declared said consideration laid over with majority Council consensus approval.

#### **NEW BUSINESS**

**Ordinance, Authorizing the Disposal of Municipal Surplus Property** The Mayor referred to said proposed Ordinance in accordance with City Code Section 1-21-3 identifying a safe and vehicle declared as surplus for disposal by sealed bid. After discussion, Mr. Robinson motioned, seconded by Ms. Haffey

to read said proposed Ordinance by title only and lay over to the next meeting. The Mayor read said proposed Ordinance by title only and asked for a voice roll call on the motion with all members present voting in favor. The Mayor declared the motion passed, carried and laid over to the next regular Council meeting.

**Resolution, Maintenance of Street and Highways, MFT Funds** The Mayor referred to a distributed proposed Resolution #1022 appropriating \$125,465.85 MFT funds for street maintenance materials, energy consumption, concrete, aggregate, signs and rock salt. After discussion, Mr. Robinson moved, seconded by Ms. Haffey to read said proposed resolution #1022 by title only and pass said resolution, as written. The Mayor asked for additional discussion on the motion and hearing none asked for a called roll call on said motion with Mr. David, Ms. Hunsaker, Mr. Grummitt, Ms. Haffey, Mr. Griswold, Ms. Hansen and Mr. Robinson voting for said motion. The Mayor declared the motion passed, carried and said Resolution #1022 approved, as written.

**Request for 6<sup>th</sup> Drawdown from CDAP Grant Fund, Capital Improvement Plan Engineering & Grant Administration** The Mayor referred to a funding status report distributed with the Council packets identifying engineering costs of \$6143.15 and administrative costs of \$1,500 totaling \$7,643.15 for payment consideration. After discussion, concluding this is the last payment, the Mayor asked for additional discussion and hearing none asked for a called roll call on the motion with Mr. David, Ms. Hunsaker, Mr. Grummitt, Ms. Haffey, Mr. Griswold, Ms. Hansen and Mr. Robinson voting for said motion. The Mayor declared the motion passed, carried and said grant drawdown #6 approved for payment, as stipulated herein.

### **CITIZENS COMMENTS/COUNCIL MEMBERS COMMENTS**

**Mr. Tom Carr - 423 Murray Street** The Mayor recognized Mr. Carr from the audience who addressed the Council on street repair concerns in the area identified as the 4<sup>th</sup> Street ramps from 4<sup>th</sup> Street through Quincy Street to Diagonal Street and Madison Street from Diagonal Street through 5<sup>th</sup> Street and submitted a petition to the City Clerk with 60 signatures affixed petitioning the City Council & PWS to take immediate action to repair and properly maintain the streets in the previously described area of concern. Discussion exposed the procedures for submitting petitions has not been followed and the Mayor recommended tabling said petition for Council consideration pending compliance with the City Code regulatory provisions governing petition submittal. The Council accepted this action by consensus approval of the members present.

**Ms. Sara Sorensen - 114 Madison Street** The Mayor recognized Ms. Sorensen from the audience who asked the Council to assess the noise pollution in the general area of her residence to determine any related noise nuisance violations. Discussion disclosed the Mayor had responded via e-mail to this request, as well as the Police Chief. Ms. Sorensen was advised at the meeting by the Police Chief that he would contact her for further investigation and additional details on this request with the Mayor suggesting the Ordinance Committee be apprised of any remedial regulatory action that may be contemplated as a result of this discussion.

**Mr. Lindeman** The Mayor recognized the PWS from the appointed officials table who commented the Cities Street Seal Coat Improvement project is progressing with oil and chips to be applied this week to selected project streets.

**Mr. Haffey** The Mayor recognized Ms. Haffey from the Elected Officials table who commented a Hotel/Motel Committee meeting scheduled for June 29, 2011.

**Mr. Grummitt** The Mayor recognized Mr. Grummitt from the Elected Officials Table who commented that consideration be entertained and initiated to assess the perplexing condition of the public steps providing pedestrian access between 4<sup>th</sup> Street to the business district below and points beyond. Mr. Grummitt noted his daughter has fallen through one of the metal steps currently serving this purpose and suggested positive efforts be implemented ASAP to reduce or resolve a public hazard condition. This matter referred to the PWS for selective corrective action.

**Ms. Hansen** The Mayor recognized Ms. Hansen from the Elected Officials table who presented a farewell to all.

**Mr. Robinson** The Mayor recognized Mr. Robinson from the Elected Officials table who commented the boat ramp at Marquette Park has recently been put in place by the PW Department and thanked the PW Department for their prompt action.

**Ms. Hunsaker** The Mayor recognized Ms. Hunsaker from the Elected Officials table who asked for the date for Savanna's fireworks display with the Mayor providing the answer as July 3, 2011.

**Mayor Stebbins** commented on the roadwork currently underway within the City noting the curb work and structure adjustment work along Chicago Avenue is being completed under a Department of Transportation contract.

**ADJOURNMENT** With no further agenda items for consideration, the Mayor declared the meeting adjourned at approximately **8:08:49 P.M.**

Minutes Composed by Paul Hartman, Savanna City Clerk